

YWCA IS ON A MISSION

Third and Fourth year Human Services Internship

YWCA Northeast Indiana is a comprehensive service provider for individuals in crisis due to domestic violence or addiction. We provide case management both in the community and at our crisis shelter as well as a residential addictions recovery program. We also provide youth and adult education on addictions and domestic violence as well as general community awareness events on racism and equality.

As an intern at the YWCA, you will gain hands-on experience in each of our programs and then will work with your supervisor to explore deeper the program(s) you were most interested in. You should leave your YWCA internship with a deep understanding of 1-2 specific areas of service.

Roles and duties of an intern:

- Shadow and observe direct care staff while being mindful of HIPPA and other confidentiality protocols
- Work with staff to become self-sufficient in specific tasks related to individual focus area
- Complete projects as outlined by supervisor
- Assist and gain knowledge in administrative requirements of case management
- Attend task forces or other community group meetings, as appropriate
- Participate in diversity and job development trainings
- Participate in weekly supervision meetings

Qualifications:

- Interest and passion in working with families in crisis
- Ability to work individually or with a team
- Strong communication skills both verbal and written
- Basic technology knowledge – email, internet, word processing
- Pass a background check

To apply: Please email resume and cover letter to Carla Kilgore at ckilgore@ywcaerew.org. Please specify which internship you are interested in applying for as well as hours needed and what school you are attending.



eliminating racism
empowering women
ywca

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